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Ventura County Library

Jackie Y. Griffin, Director

December 11, 2012

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: Ratification and Approval of Agreement with the City of Simi Valley to provide READ Adult Reading Instruction Program services at the Simi Valley Library for \$10,000 in FY 2012-13 and Authorize the Auditor-Controller to Process the Necessary Budgetary Transactions. (RECOMMENDATION #2 REQUIRES 4/5ths vote)

Recommendation:

- 1) Ratification of, Approval of, and Authorization for the Library Director to sign Agreement with the City of Simi Valley.
- 2) Authorize the Auditor-Controller to process the following transactions (Requires 4/5ths vote):

INCREASE	Org 5818 Revenue-Other Government Agencies	\$10,000
INCREASE	Org 5818 Services and Supplies	\$10,000

Reason for Ratification

Ratification of this agreement is required because The Adult Reading Instruction Program began in July 2012, and the City of Simi Valley did not sign and submit this agreement to the County until recently.

Fiscal/Mandates Impact:

Mandatory:	No
Source of Funding:	City of Simi Valley
Funding Match Required:	No
Impact on Other Departments:	Minimal

Summary of Revenues and Costs		
	Fiscal Year 2012/2013	Fiscal Year 2013/2014
Revenue:	\$10,000	\$10,000
Costs:		
Direct		
Indirect – Department	\$10,000	\$10,000
Indirect – County CAP		
Total Costs	\$ 0	\$ 0
Net Costs	\$ 0	\$0
Recovered Indirect Costs	\$0	\$ 0

Current FY 2012/2013 Budget Projection for Ventura County Library 5810				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated (Savings/Deficit)
Appropriations	\$8,090,472	\$8,090,472	\$8,090,472	\$ 0
Revenue	\$8,090,472	\$8,090,472	\$8,090,472	\$ 0
Net Cost	\$0	\$0	\$0	\$ 0

Discussion:

The Ventura County Library READ Adult Literacy Program has been operational since 1984 and has provided a literacy site at the Simi Valley Library for most of those years. Last year, thirty-six adult learners received instruction at the Simi Valley site. The large number of students receiving instruction in Simi Valley indicates both an interest in and a need for literacy services in this community. Simi Valley's decision to leave the Ventura County Library system would have left these students and the community without literacy services.

The City of Simi Valley agrees that providing literacy services at the library is essential and has agreed to contract with the County to continue the existing program. The proposed contract (attached) provides for partial payment for the salary of the instructor/site coordinator who supervises the site; payment for recruiting and training new tutors; reimbursement for the purchase of new educational materials for the center; and payment of basic administrative costs. The revenue sources for the READ program at the Simi Valley Library are \$10,000 from the City (a combination of \$5,000 from the City and \$5,000

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donated to the City from the Friends of the Simi Valley Library), and \$6,000 from the Simi Valley Adult School to partially pay the instructor's salary.

This board letter has been reviewed by the County Executive Office, County Counsel, and the Auditor-Controller's Office.

If you have questions regarding this item, please contact Jackie Griffin at 677-7153.


JACKIE Y. GRIFFIN
Library Director

Attachment: Agreement for READ Adult Reading Instruction Program Services at
The Simi Valley Library